

Statement of Deficiencies

5305-H: Children's Daily Attendance

Not Met

Findings/Corrections

Inaccurate Daily Attendance Log 5305.H. The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as [34] children were present and [19] children were signed in on the log . The daily attendance record for children shall include the time of arrival and departure of each child and the name of the person to whom the child was released . This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out.

CHILDREN FROM THE BUS RUN WAS NOT SIGNED INTO THE CENTER.

5307-A.1: Mastercard

Not Met

Findings/Corrections

5307.A.1. [4] of [7] children's records reviewed lacked the required information on the Child's Information Form (MasterCard) as the following information was omitted [Doctor's telephone numbers and dentist names and telephone numbers]. Information form to include: name, birth date, sex, date of admission, name and phone number child's physician and dentist, dietary restrictions and allergies and signed and dated by the parent.

5311-A: Personnel Records

Not Met

Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for 2 staff:
5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 1 staff. Documentation of submission **[WAS]** available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

5312-C: Annual Review

Not Met

Findings/Corrections

No Documentation-Annual Review 5312.C. Provider lacked documentation that 5 staff had annually reviewed the following topics:

Center policies and practices including health and safety procedures;
Emergency and evacuation plan;
Supervision of children;
Discipline policy;
Job description;
Individual needs of the children enrolled;
Detecting and reporting child abuse and neglect;
Current Child Day Care Class "A" Minimum Licensing Standards;
Confidentiality of information regarding children and their families.

5327-A: Locked Harmful Substances and Equipment

Not Met

Findings/Corrections

5327.A. Prescription and over-the counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by [bleach left on counter after use in room #2].

Statement of Deficiencies

5327-G: Electrical Plug Covers

Not Met

Findings/Corrections

5327.G. Unused electrical outlets were not protected by a safety plug cover in class room #2.

5331-H: Appropriate Driver's License

Not Met

Findings/Corrections

5331.H. The Provider lacked documentation that all 2 individuals who drive vehicles to transport the children have a copy of a valid appropriate Louisiana driver's license.

5333-F: Vehicles Visual Check

Not Met

Findings/Corrections

5333.F. The Provider's documentation of the vehicle check was incomplete and did not include the [the signature of staff conducting the visual check and time of the visual check at each loading and unloading of children.

Complete documentation includes the signature of the person conducting the visual check and the time the vehicle was checked for each loading and unloading of children.